



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

October 28, 2004

Scott G. Kaufman, Treasurer
Crowley for Congress
84-56 Grand Avenue
Elmhurst, NY 11373

Response Due Date:
November 29, 2004

Identification Number: C00338954

Reference: October Quarterly Report (8/26/04 - 9/30/04)

Dear Mr. Kaufman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 6(a), 6(b), 6(c), 7(a), 7(c), 11(a)(iii), 11(c), 11(e), 15, 16, 17, 19(b), 19(c), 20(b), and 20(d) of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 11/6/02 to 11/2/04. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-A review of your itemized receipts indicates a discrepancy in your aggregate election cycle-to-date totals. The reported aggregate totals on your report should include all contributions from an individual or committee given in the election cycle. Please review your procedures for compliance with this requirement and amend your report(s) as necessary. (11 CFR §104.3(a)(3))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee.